

Warrant for Annual Town Meeting

May 20, 2013 • Commonwealth Of Massachusetts • Town Of East Longmeadow

HAMPDEN, ss:

To the Constables or the Tax Collector for the Town of East Longmeadow:

You the Constables or the Tax Collector, as aforesaid, are required to notify and warn said inhabitants to meet in the East Longmeadow High School at 7 o'clock in the evening on Monday, May 20, 2013, to act on the following Articles:

ARTICLE 1. To hear and act on the reports of all officers and committees whose duties require them to report at said meeting.

ARTICLE 2. To hear and act on the report of the Appropriations Committee together with the budget reported by them, and to raise and appropriate such sums of money as may be required to carry on the business of the several departments of the Town for the period July 1, 2013 through June 30, 2014; and pass any vote or take any other action relative thereto.

Sponsored by: Appropriations Committee \$55,994,796.00

Appropriations Committee Recommendation: Recommended

REPORT OF THE APPROPRIATIONS COMMITTEE May 20, 2013

As charged in the Town of East Longmeadow's By-laws, the Appropriations Committee is recommending for approval at the annual Town Meeting, a balanced budget for Fiscal Year 2014. (July 1, 2013-June 30, 2014). In September, the Appropriations Committee begins meeting weekly to develop revenue projections and budget guidelines. In late November, every Town department is provided guidelines and asked to submit budgets by mid-January. We then meet with the departments to review their budgets, discuss issues, analyze trends, make suggestions, consider alternatives and request revisions. After this review, about mid-April, the Committee votes to recommend or not recommend budgets submitted. Our recommended budgets for next year, beginning July 1, 2013 are shown in Exhibit A, "Operating Budgets, Fiscal Year 2014"; attached to and printed with this warrant. The associated revenues or sources of funds to support these budgets are shown in Exhibit B, "Fiscal Year 2014, Sources and Uses of Funds"; attached to and printed with this warrant. The following is an overview of the assumptions the Committee used to develop these projected sources or revenues that support the operating budgets and provide a balanced budget: 1) The Real Estate and Personal Property tax levy is calculated using the Massachusetts General Laws allowable standard calculation and is computed as follows. The tax levy increase over the prior year is calculated to be \$3,315,434 which includes a projected amount for new property growth, 2.5% increase over the prior year legal tax levy and debt exclusion amounts relative to capital projects previously voted by the Taxpayers. 2) Local receipts primarily consist of motor vehicle excise tax, building permits, bank interest earned, fees, charges and miscellaneous items. We project a decline in local receipts of approximately (\$172,000) over the prior year. 3) The State has not released their final State Aid figures at this point, so we conservatively projected what the Town will receive, which represents an increase of \$128,642, or 1.2%. 4) Funds transferred from revolving funds are another major source. These transfers offset expenditures that are built into the operating budgets. 5) The final source is from our available and unallocated reserves which is a combination of our Free Cash and/or Stabilization Funds. After considering all other sources, we recommend the remaining amount needed to fund the budget from free cash to be \$150,000.

The Appropriations Committee would like to thank the Town board members, department heads and staff for their time, cooperation and support during this budget process.

Respectfully Submitted by the
Appropriations Committee:

Russell F. Denver, Chairman

James W. Broderick

Rocco M. Carabetta

Frank Iovine

Eric H. Madison

Dawn Starks

James W. Walsh

Marge Larocca, Secretary

Thomas A. Caliento, ex-officio

ARTICLE 3. To see if the Town will vote to appropriate \$1,663,310.00 for various capital projects as contained in the exhibit attached to or printed with this warrant as "Exhibit C, FY 2014 Capital Requests – Prioritized and Recommended Projects," attached to and printed with this warrant, to determine whether such appropriation shall be raised by taxation, by transfer from free cash, water and sewer undesignated fund balance, by transfer from unexpended proceeds of prior bond issues of the Town, and by borrowing as described in such exhibit; and pass any vote or take any other action relative thereto.

Sponsored by: Capital Planning Committee \$1,663,310.00

Appropriations Committee Recommendation: Recommended

REPORT OF THE CAPITAL PLANNING COMMITTEE Capital Planning Committee Fiscal Year 2014

The Capital Planning Committee has completed its review of the requests for capital projects for Fiscal Year 2014 and offers to the residents of East Longmeadow the following report and recommendation.

The committee reviewed 51 projects totaling \$3,598,966. The committee met with each department making the request and based upon the information provided by each department, then placed the projects in the following categories:

➤ PUBLIC SAFETY – This category includes projects that are necessary to maintain or improve either the public's safety or the ability of the requesting department to operate safely, or to provide emergency services.

➤ GOVERNMENT MANDATE – Projects requiring a capital expense when required by State or Federal Government or when mandated to maintain a service to the community.

➤ CAPITAL INFRASTRUCTURE MAINTENANCE – These are projects intended to maintain systems, buildings, and assets of the town.

➤ IMPROVED OPERATIONS – This category includes projects designed to improve operations, programs or services to the residents.

➤ ENERGY EFFICENCY – Projects that improve energy efficiency resulting in cost savings to the town are put into this category.

➤ QUALITY OF LIFE – These are projects that improve or maintain the quality of life to the residents enhancing the community.

➤ NEW OPERATIONS – This category would include projects that are for new operations or new services offered to the residents, not previously funded by the town.

Each project was scrutinized, discussed, and often researched by the committee members. By committee consensus a priority number was assigned with #1 given the highest recommendation for funding. The committee's prioritized list of all the requests for Fiscal Year 2014 are illustrated in the Exhibit C. Several projects were withdrawn from the School Committee pending the outcome of the facilities need study now being conducted.

Five Year Plan

In addition to submitting projects for funding in Fiscal Year 2014, departments are also required to submit projected capital needs for the next five years. This allows the capital planning committee to plan for future needs, anticipate large expenditures and evaluate projects for efficiency and coordinated efforts. Although not yet evaluated and prioritized by the committee, the five year plan is a good indicator of the future needs of the town, and a testimony to the financial needs of maintaining our town’s infrastructure and services. The five year capital plan is illustrated in Exhibit D, “FY14 - 5 Year Capital Plan”; attached to and printed with this warrant.

Funding Sources

The Capital Planning Committee attempts to match projects with a variety of funding sources described below:

General Fund – This funding is appropriated from the town’s free cash balance, bonded with bond payments becoming part of the annual budget raised from taxation, or funds raised from taxation appropriated during the annual town meeting.

Water Fund – Reserves or appropriations from money raised by water bills. This funding is generally used to fund needs in the water system or services.

Sewer Fund - Reserves or appropriations from money raised by sewer bills. This funding is generally used to fund needs in the sewer system or services.

Closed Capital Projects – These are funds appropriated for capital projects, often part of a capital bond in previous fiscal years with unspent balances after the project is completed. These bonds also include water and sewer projects from previous fiscal years.

Other Funds – These include in special accounts raised for specific purposes and must be used to support those purposes. Examples would be the East Longmeadow Cable Access Television, Community Preservation Fund, and Recreation Department revolving account.

Free Cash – Free Cash are uncommitted funds, generally left over from prior fiscal years general funds. Free Cash funds are accumulated most often when revenues exceed expectations, and/or expenditures are not as high as expected.

Both the Capital Planning Committee and the Appropriations Committee agree that a large portion of the capital projects this year will be funded from Free Cash. Because these expenses are not re-occurring, we are recommending the use of free cash to invest in the maintenance of our infrastructure to maintain services. The recommended funding for this year’s capital expenditures are as follows:

General Fund -	Closed Capital Projects	\$204,566.00
	Free Cash	\$1,036,671.00
	Total General Fund	\$1,241,237.00
Water Fund -	Closed Capital Projects	\$98,700.00
	Water Unreserved	\$76,960.00
	Total Water Fund	\$175,660.00
Sewer Fund -	Sewer Unreserved	\$111,413.00
	Total Water Fund	\$111,413.00
ELCAT Fund -		\$135,000.00
Total FY 2014 Capital Projects -		\$1,663,310.00

The Capital Planning Committee would like to thank all the Town Departments, and Committee’s for their cooperation and assistance in developing its recommendations for Fiscal Year 2014.

Respectfully Submitted,

Eric H. Madison, Chairman
Steve Loyack
Conrad Wiezbicki
Rocco Carabetta
Ryan Quimby
Thomas O’Connor
Thomas Caliento, ex-officio
Pauline Celetti, Clerical Support

ARTICLE 4. To see if the Town will vote to raise and/or appropriate and transfer a sum or sums of money from Fiscal Year 2013 funds from one or more municipal departments to another municipal department or departments; and pass any vote and take any other action relative thereto.

Sponsored by: Board of Selectmen \$250,000.00
Appropriations Committee Recommendation: Recommended

ARTICLE 5. To see if the Town will vote to raise and/or appropriate a sum of money for the payment of various departmental bills from Fiscal Year 2012 or prior years; and pass any vote and take any other action relative thereto.

Sponsored by: Board of Selectmen \$ 5,000.00
Appropriations Committee Recommendation: Recommended

ARTICLE 6. To see if the Town will vote to raise and/or appropriate a sum of money by borrowing or otherwise for highway construction and/or reconstruction or maintenance purposes which is to be reimbursed by the Commonwealth of Massachusetts; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Public Works \$587,018.00
Appropriations Committee Recommendation: Recommended

ARTICLE 7. To see if the Town will vote to authorize the Town of East Longmeadow, acting through its Board of Selectmen, to re-establish a “Local Cable Access Revolving Fund” for Fiscal Year 2014, which fund shall be separate from the General Fund, in accordance with the provisions of Chapter 275 of the Acts of 1990, which added Massachusetts General Laws, Chapter 44, Section 53E1/2, for the purpose of receiving and expending monies from public and private sources in order to fund the local cable access program activities, as administered by the committee established for such purpose, without further appropriation, said funds to be expended in an amount not to exceed \$132,000.00 during the fiscal year, as approved by the Board of Selectmen; and pass any vote or take any other action in relation thereto.

Sponsored by: Board of Selectmen \$132,000.00
Appropriations Committee Recommendation: Recommended

ARTICLE 8. To see if the Town will vote to authorize the Town of East Longmeadow, acting through its Board of Selectmen, to re-establish a “Center School Park Revolving Fund” for Fiscal Year 2014, in accordance with the provisions of M.G.L. Ch. 44, § 53E ½, for the purpose of receiving and expending monies from public and private sources in order to fund the Center Hill Park development activities, as administered by the East Longmeadow Cultural Affairs Council, without further appropriation, said funds to be expended in an amount not to exceed \$2,000.00 during the fiscal year, as approved by the Board of Selectmen; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Selectmen \$2,000.00
Appropriations Committee Recommendation: Recommended

ARTICLE 9. To see if the Town will vote to authorize the Town of East Longmeadow, acting through its Board of Selectmen/Board of Health, to re-establish a “Solid Waste Disposal Revolving Fund” for Fiscal Year 2014, which fund shall be separate from the General Fund, in accordance with the provisions of Chapter 275 of the Acts of 1990, which added Massachusetts General Laws, Chapter 44, Section 53E 1/2, for the purpose of receiving and expending monies from public and private sources in order to fund the solid waste disposal program, without further appropriation, said funds to be expended in an amount not to exceed \$50,000.00 during the fiscal year, as approved by the Board of Selectmen; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Selectmen \$50,000.00
Appropriations Committee Recommendation: Recommended

ARTICLE 10. To see if the Town will vote to authorize the Town of East Longmeadow, acting through its Board of Selectmen, to re-establish a “Council on Aging Revolving Fund” for Fiscal Year 2014, which fund shall be separate from the General Fund, in accordance with the provisions of Chapter 275 of the Acts of 1990, which added Massachusetts General Laws, Chapter 44, Section 53E 1/2, for the purpose of receiving and expending monies from public and private sources in order to fund General programming of the Council on Aging, without further appropriation, said funds to be expended in an amount not to exceed \$100,000.00 during the

fiscal year, as approved by the Board of Selectmen; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Selectmen \$100,000.00
Appropriations Committee Recommendation: Recommended

ARTICLE 11. To see if the Town will vote to authorize the Town of East Longmeadow, acting through its Board of Selectmen, to re-establish an “East Longmeadow Public Library Revolving Fund” for Fiscal Year 2014, which fund shall be separate from the General Fund, in accordance with the provisions of Chapter 275 of the Acts of 1990, which added Massachusetts General Laws, Chapter 44, Section 53 E ½, for the purpose of receiving and expending monies from public and private sources paid by borrowers for library overdue fines, as administered by the East Longmeadow Board of Library Trustees, without further appropriation, said funds to be expended in an amount not to exceed \$15,000.00 during the fiscal year, as approved by the Board of Selectmen; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Library Trustees \$15,000.00
Appropriations Committee Recommendation: Recommended

ARTICLE 12. To see if the Town will vote to raise and appropriate and/or transfer a sum of money from available funds to fund the Independence Day Parade; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Selectmen \$17,500.00
Appropriations Committee Recommendation: Recommended

ARTICLE 13. To see if the town will vote to raise and appropriate and/or transfer a sum of money from available funds to replace the valuation software; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Assessors \$35,000.00
Appropriations Committee Recommendation: Recommended
Capital Planning Committee: Recommended

ARTICLE 14. To see if the town will vote to raise and appropriate and/or transfer a sum of money from available funds to purchase weapons for the Police Department; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Selectmen \$2,500.00
Appropriations Committee Recommendation: Recommended

ARTICLE 15. To see if the Town will vote to accept the provisions of G.L. c. 44, s. 53 F ½ for the establishment of Enterprise Funds and vote to establish Water Enterprise Funds and Sewer Enterprise Funds; both to be administered under the jurisdiction of the Board of Public Works; and pass any vote and take any other action relative thereto.

Sponsored by: Board of Selectmen
Board of Public Works Recommendation:
No Recommendation Due to Insufficient Information
Appropriations Committee Recommendation:
No Recommendation Due to Insufficient Information

ARTICLE 16. To see if the Town will vote to appropriate from the Community Preservation Fund annual revenues a sum or sums of money as recommended by the Community Preservation Committee for administrative expenses, community preservation projects and other permissible expenses in Fiscal Year 2014 as follows:

Appropriations:
From FY 2014 estimated revenues for Committee
Administrative Expenses 5%

Reserves:
From FY 2014 estimated revenues for Historic Resources Reserve:
10%

From FY 2014 estimated revenues for Community Housing Reserve:
10%

From FY 2014 estimated revenues for Open Space Reserve:
10%

From FY 2014 estimated revenues for the Legally Undesignated Community Preservation Fund General Reserve:
65%;

and pass any vote or take any other action relative thereto.
Sponsored by: Community Preservation Committee
Board of Selectmen Recommendation: Recommended
Appropriations Committee Recommendation: Recommended

ARTICLE 17. To see if the Town will vote to expend not more than \$160,000 from the Community Preservation Fund to buy and install generators and their associated electrical work at the Inward Commons, Village Green, and Quarry Hill Community Buildings; and pass any vote and take any other action relative thereto.

Sponsored by: Community Preservation Committee \$160,000.00
Board of Selectmen Recommendation: Recommended
Appropriations Committee Recommendation: Recommended
Capital Planning Committee: No Recommendations at Time of Print

ARTICLE 18. To see if the Town will vote to expend not more than \$60,000 from the Community Preservation Fund to buy and install a generator and its associated electrical work at the Brownstone Gardens Community Building; and pass any vote and take any other action relative thereto.

Sponsored by: Community Preservation Committee \$60,000.00
Board of Selectmen Recommendation: Recommended
Appropriations Committee Recommendation: Recommended
Capital Planning Committee: No Recommendations at Time of Print

ARTICLE 19. To see if the Town will vote to expend not more than \$5,000 from the Community Preservation Fund to prepare an application for listing the Norcross House on the National Register of Historic Places; and pass any vote and take any other action relative thereto.

Sponsored by: Community Preservation Committee \$5,000.00
Board of Selectmen Recommendation: Recommended
Appropriations Committee Recommendation: Recommended

ARTICLE 20. To see if the Town will vote to expend not more than \$25,000 from the Community Preservation Fund to scan and convert to digital format the town’s historical documents; and pass any vote and take any other action relative thereto.

Sponsored by: Community Preservation Committee \$25,000.00
Board of Selectmen Recommendation: Recommended
Appropriations Committee Recommendation:
Capital Planning Committee: Recommended

ARTICLE 21. To see if the Town will vote to authorize the Board of Selectmen to convey a parcel of vacant land containing about 4,835 square feet on Auburn Street, as shown as Lot No. 9 on a plan of lots at Pleasant View Heights dated July, 1914 and recorded in the Hampden County Registry of Deeds in Book of Plans 4, Page 61 for the sum of \$26,600; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Selectmen
Appropriations Committee Recommendation: Recommended

ARTICLE 22. To see if the Town will vote to authorize the Board of Selectmen to enter into leases of town owned property with telecommunications companies for terms in excess of five years to provide communications services; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Selectmen

ARTICLE 23. To see if the Town will vote to authorize the Board of Selectmen to grant an easement to National Grid over land under the control of the Board of Public Works on Somers Road; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Selectmen
Board of Public Works Recommendation:
No Recommendation Due to Insufficient Information

ARTICLE 24. To see if the Town will vote to amend the General By-Laws of the Town of East Longmeadow to establish a Personnel Policy Committee responsible for the development, implementation and administration of procedures and policies regarding a Compensation and Classification Plan, Uniform Benefits and Performance Standards and Policies for all non union employees of the Town, except employees of the School Department, as follows:

I. TITLE: Personnel Policy Committee

II. MEMBERSHIP: There shall be nine voting members and one ex-officio non-voting members as follows:

- A. One member elected annually in July with his term ending the following June 30th, by its membership, by each of the following Boards of Authority:
 1. Selectmen
 2. Public Works
 3. Planning
 4. Assessors
 5. Library Trustees
 6. Recreation Commission
 7. Council on Aging
- B. Two At-Large members appointed by the Moderator in July for initial terms of 2 and 3 years respectively and thereafter each appointment shall be a 3 year term ending June 30th.

In making said appointments the Moderator shall appoint registered voters of the Town and shall give preference to voters who are knowledgeable and experienced in the areas of personnel administration and business operation and will represent the interests of both the employees and taxpayers in carrying out the duties and responsibilities of the Committee. Provided, however; neither shall be an employee of the Town or an elected or appointed official during his term.

C. The Appropriations Committee shall elect annually one of its members as an ex officio non- voting member of the committee in July with his term ending the following June 30th.

III. DUTIES: The Committee shall develop, adopt and implement procedures and policies regarding a Compensation and Classification Plan, Uniform Benefits and Performance Standards and other Policies for all non union employees of the Town, except employees of the School Department as follows:

- A. A standardized evaluation process to be used by the Committee, all Board of Authorities and Department Heads in reviewing performance of all non-union employees to the extent reasonably possible.
- B. Goals and objectives to be used to allow the employees, the Committee, the Boards of Authority and Department Heads to measure how an employee's performing in relation to the expectation set for the employee/position.
- C. A Compensation and Classification Plan grouping employees with similar duties and responsibilities in appropriate designations and compensation ranges. Establishment and Amendment of any Compensation Plan and Classification Plan recommended by the Committee shall require approval by a majority vote of Town Meeting. No current employee shall be reduced in his current compensation or benefits as a result of the adoption of said plans
- D. Establish, in conjunction with the Compensation and Classification Plan, a uniform benefits schedule including, but not limited to, vacations, sick leave and holidays.
- E. Review all requests for increases in compensation, benefits changes in an employee's job classifications and report its position, in favor or opposed, to the Board of Authority making the request, the Appropriation Committee and if applicable, Town Meeting.
- F. Adopt rules and regulations it determines will be necessary or useful in administering the operations and duties of the committee.
- G. The actions and votes of a committee member shall not require, nor be subject to, approval of his Board of Authority.

and pass any vote or take any action thereto.

Sponsored by: Board of Selectmen

ARTICLE 25. To see if the Town will vote to amend the East Longmeadow Zoning By-law 1991 Revision by adding a new Section VI, TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS, that would provide as follows, and further to amend the Table of Contents to add Section VI, "Temporary Moratorium on Medical Marijuana Treatment Centers" as follows:

Section 6.0 Purpose

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120

days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

Section 6.1 Definition

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

Section 6.2 Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations Regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses; and pass any vote or take any other action relative thereto.

Sponsored by: Planning Board

ARTICLE 26. To see if the Town will vote to amend the East Longmeadow Zoning By-law 1991 Revision in the following manner:

To remove Section 4.2 Floodplain District Boundaries and replace with the following:

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of East Longmeadow designated as Zone A or AE on the Hampden County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Hampden County FIRM that are wholly or partially within the Town of East Longmeadow are panel numbers 25013C0408E, 25013C0409E, 25013C0416E, 25013C0417E, 25013C0430E and 25013C0440E dated July 16, 2013. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Hampden County Flood Insurance Study (FIS) report dated July 16, 2013. Between May 20, 2013 and July 16, 2013, the September 15, 1978 maps are to be used, after that date, the July 16, 2013 version shall apply. The FIRM and FIS report are incorporated herein by reference and are on file with the Building Inspector.

To amend Section 4.3 Base Flood Elevation and Floodway Data by removing “A1-30”.

To amend Section 4.4 Development Regulations by removing in Section 4.42 (d) “Massachusetts Office of Water Resources” and replacing with “Massachusetts Department of Conservation and Recreation”.

To amend Section 4.42 (e) by removing the contact information and replacing it with the following:

- NFIP State Coordinator
Massachusetts Department of Conservation & Recreation
251 Causeway Street Suite 600-700
Boston, MA 02114-2104

- NFIP Program Specialist
Federal Emergency Management Agency, Region I
99 High Street, 6th Floor
Boston, MA 02110

To amend Section 4.5 Reference to Existing Regulations by removing in their entirety sections d & e and replacing with the following:

- a. Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
- b. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- c. Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- d. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).

and pass any vote or take any other action relative thereto.

Sponsored by: Planning Board

ARTICLE 27. To see if the Town will vote to amend the East Longmeadow Zoning By-law 1991 Revision by amending Section VIII in the following manner:

To amend Section VIII—Definitions, by inserting and/or revising, in proper alphabetical order, the following:

AREA and/or FACILITY FOR SPORTING ACTIVITY: An area that is designed to offer athletic type events to be viewed by a significant number of spectators, with said spectators either seated or standing, including but not limited to professional/commercial sports stadium and/or arena, a professional/commercial ice hockey rink and/or ballpark or a hippodrome. Town sports are addressed under school, park and recreation and do not apply to this section.

SETBACK: a) Minimum required setback: The minimum required unoccupied space or area between the front lot line and the part of the building nearest such lot line, such unoccupied space or area extending the entire width or distance across the lot.

b) Building setback: The unoccupied space or area between the lot line and the part of the building nearest such lot line, such unoccupied space or area extending the entire width or distance across the lot.

WALL:

An upright structure comprised of but not limited to stone, masonry or concrete material serving to enclose, divide, or protect an area.

and pass any vote or take any other action relative thereto.

Sponsored by: Planning Board

ARTICLE 28. To see if the Town will vote to amend the East Longmeadow Zoning By-law 1991 Revision in the following manner:
By removing Section 3.30 in its entirety and replacing with the following:

3.30 General Provisions

3.302 Fences or Walls

- a) All boundary fences and/or walls shall require a building permit from the Building Commissioner.
- b) No fence more than one-quarter solid or wall greater than 4 feet in height shall be erected closer to the front lot line than the setback of the primary building. The setback is the unoccupied space between the lot line and the building with said unoccupied space extending the entire distance across the lot. In the event of a corner lot, the front yard setback shall apply from all lot lines forming boundaries of a lot. See fence diagram A and B.
- c) All other fences must be at least 6 inches from any property line.
- d) Walls in Residential Districts, except retaining walls, shall be erected not less than 3 feet from any lot line.
- e) Fence requirements, swimming pools, shall conform to the setback, side yard, and rear yard requirements for a principal building for the district in which the pool is constructed. (Section 3.314 Setback). Additional criteria, pool fencing, see Section 5.95 Safety Devices.
- f) Fences in Industrial Garden Park, see Section 5.07. Fence screening outside storage, Industrial Garden Park, see Section 5.04.

and as depicted in Warrant Exhibit E, “Fence Diagram A Standard lot depiction” and in Warrant Exhibit F, “Fence Diagram B Corner lot depiction” in the exhibits attached to or printed with this Warrant and made a part of the Zoning By-law;

and pass any vote or take any other action relative thereto.
Sponsored by: Planning Board

ARTICLE 29. To see if the Town will vote to amend the East Longmeadow Zoning By-law 1991 Revision by deleting the existing language in Section 3.333 and replacing it with the following:

**3.333 LIMITATION ON SIZE OF BUILDINGS
IN BUSINESS DISTRICTS**

- (1) The floor area of any building used for retail sales purposes within a Business District shall not exceed sixty-five thousand (65,000) square feet.
 - (a) The floor area is to be calculated using all areas accessible to the general public (i.e. mezzanines and basements), the first floor and all stories above the first floor, and the area of all portions of the site outside the exterior walls of the building used for the display, storage or sale of goods, wares, merchandise or services.
 - (b) All floor areas within one thousand five hundred (1,500) feet of one another shall be aggregated in determining the maximum of sixty-five thousand (65,000) square feet only if:
 - i. the buildings are being used for the sale of goods, wares merchandise or services for retail or storing inventory for sale, and
 - ii. the floor areas combined are normally operated as a single retail building or retail outlet for sales purposes, and
 - iii. the floor space is operated or controlled by a common owner.

For purposes of this section, "common owner" shall mean any legal entity where an owner, member of the Board of Directors, partner, officer, member of a limited liability company, or other legal entity has ownership or management rights in each retail business;

and pass any vote or take any other action relative thereto.

Sponsored by the Planning Board

ARTICLE 30. To see if the Town will vote to amend the East Longmeadow Zoning By-law 1991 Revision by deleting the existing language in its entirety, in Section 3.343 and replacing it with the following:

**3.343 LIMITATION ON SIZE OF BUILDINGS
IN INDUSTRIAL DISTRICTS**

- (1) The floor area of any building used for retail sales purposes within an Industrial District shall not exceed sixty-five thousand (65,000) square feet.
 - (a) The floor area is to be calculated using all areas accessible to the general public (i.e. mezzanines and basements), the first floor and all stories above the first floor, and the area of all portions of the site outside the exterior walls of the building used for the display, storage or sale of goods, wares, merchandise or services.
 - (b) All floor areas within one thousand five hundred (1,500) feet of one another shall be aggregated in determining the maximum of sixty-five thousand (65,000) square feet only if:
 - i. the buildings are being used for the sale of goods, wares merchandise or services for retail or storing inventory for sale, and
 - ii. the floor areas combined are normally operated as a single retail building or retail outlet for sales purposes, and
 - iii. the floor space is operated or controlled by a common owner.

For purposes of this section, "common owner" shall mean any legal entity where an owner, member of the Board of Directors, partner, officer, member of a limited liability company, or other legal entity has ownership or management rights in each retail business;

and pass any vote or take any other action relative thereto.
Sponsored by: Planning Board

ARTICLE 31. To see if the Town will vote to amend the East Longmeadow Zoning By-law 1991 Revision by amending Section 3.90 in the following manner:

3.90 Private Home Office Or Studio

The use of a portion of a home by a bona fide resident of the premises as an office or studio for the private conduct of a profession, home occupation, or trade shall be considered accessory to the use of the residence provided that:

- a. A Waiver of Site Plan Approval for a private home office or studio must be granted by the Planning Board prior to any business being conducted at the residence.
- b. The home occupation is to be conducted in an office or studio in the primary dwelling and is carried on only by members of the resident family living on the premises.
- c. The home occupation is clearly incidental to and secondary to the use of the dwelling as a residence.
- d. The area devoted to the conduct of the home occupation does not exceed twenty percent (20%) of the habitable floor area of the dwelling unit.
- e. No external change is made which alters the residential appearance of the dwelling or the residential character of the lot.
- f. There is no exterior display, signage or visible storage or other outward evidence that the premises are being used for any purpose other than for a residential use.
- g. The use will not constitute a nuisance by reason of an unacceptable level of air or water pollution, noise, vibration, smoke, dust, odor, heat, glare, unsightliness, electrical interference, or other activity which when produced, is detectable to normal sensory perception beyond the property line in amounts exceeding those normal to a residential property. The use shall not constitute a safety hazard to abutters.
- h. No articles are sold or offered for sale on the premises.

Sponsored by: Planning Board

ARTICLE 32. To see if the Town will vote to amend the East Longmeadow Zoning By-law 1991 Revision in the following manner:
By amending Table 3-1 Schedule of Use Regulations to allow a Massage Therapist Facility or Licensed Massage Therapy Salon to operate under Special Permit in the Commercial District as well as the Business and Industrial Districts, as indicated in the following table:

Bylaw Number	Land Use Classification	Standards and Conditions	AA	A	B	C	ER	COM	BUS	I	IGP	GR	PUR	PAR
	(Commercial Uses Continued)													
3.075.1	Massage Therapist Facility or Licensed Massage Therapy Salon	See Sections 7.2, 7.3 and 7.37	N	N	N	N	N	SP	SP	SP	N	N	N	N

and pass any vote or take any other action relative thereto.

Sponsored by: Petition of Christopher Buendo and others

ARTICLE 33. To see if the Town will vote to amend the General By-laws of the Town by adding a new section as follows:

Film Appropriations Committee Meetings
All open session portions of regularly scheduled meetings of the Appropriations Committee shall be filmed by the East Longmeadow Community Access television department and shall be broadcast regularly on Community Access Television. This by-law is not intended to expand the requirements of the open meeting laws and the failure to film a meeting shall not affect the legality of such a meeting.

and pass any vote or take any other action relative thereto.

Sponsored by: Petition of Joe Townshend and others

ARTICLE 34. To see if the Town will vote to allow the Friends of the Brown Farm, subject to the direction and control of the Board of Selectmen, to utilize the former Brown property located on Hampden Road for community gardens, passive recreation, trail delineation and clearing; and for those purposes to use funds previously approved by the Town for site preparation at the May 16, 2011 Town Meeting, not to exceed \$30,000; and pass any vote or take any other action relative thereto.

Sponsored by: Petition of Heather Cunningham and others

Given under our hands this April 16, 2013:

Paul L. Federici, Chairman

Angela Thorpe

Debra A. Boronski

BOARD OF SELECTMEN

Note to residents: Residents are asked to remember to bring this copy of the Town Meeting Warrant with them to the Town Meeting as only a limited number of additional copies will be made available. If any attendee has any special needs to participate at this Town Meeting, please contact the Town’s ADA Coordinator, Dan Hellyer, Building Commissioner, at 525-5400, ext. 1100. Note: All non-voters may be asked to sit in alternate seating.

EXHIBIT A

Fiscal Year 2014, Operating Budgets

July 1, 2013 thru June 30, 2014

	FY12	FY13 # of Position	FY14	Personal Services	Operating Expenses	FY 2014 Recommended	% of Total	FY 2013 Budget	Change 14 vs 13	
Education										
300	Education	394.00	397.00	400.00	22,806,778	4,339,722		27,146,500	26,073,082	1,073,418 4.1%
399	School Committee				4,200			4,200		- 0.0%
sub total.....					22,810,978	4,339,722	52%	27,150,700	26,077,282	1,073,418 4.1%
Employee Benefits										
914	Health Insurance				-	4,960,000		4,960,000	4,700,000	260,000 5.5%
946	Retirement Assessment				-	2,481,717		2,481,717	2,298,244	183,473 8.0%
sub total.....					-	7,441,717	14%	7,441,717	6,998,244	443,473 6.3%
Principal Payments										
710	General Fund - Principal				-	2,797,500		2,797,500	2,848,550	(51,050) -1.8%
710	Water Fund - Princiapl				-	446,772		446,772	398,170	48,602 12.2%
710	Sewer Fund - Princiapl				-	451,737		451,737	454,554	(2,817) -0.6%
710	Community Preservation - Principal				-	45,000		45,000	45,000	- 0.0%
sub total.....						3,741,009	7%	3,741,009	3,746,274	(5,265) -0.1%
Interest Payments										
751	General Fund - Interest				-	760,345		760,345	826,478	(66,133) -8.0%
751	Water Fund - Interest				-	190,095		190,095	175,743	14,352 8.2%
751	Sewer Fund - Interest				-	153,647		153,647	171,406	(17,759) -10.4%
751	Community Preservation - Interest				-	12,840		12,840	26,130	(13,290) 0.0%
sub total.....						1,116,927	2%	1,116,927	1,199,757	(82,830) -6.9%
Public Works										
421	Administration & Highway	29.50	29.50	29.50	1,135,002	468,799		1,603,801	1,557,964	45,837 2.9%
429	Utilities (Gas, Electric, Oil)					1,135,000		1,135,000	1,135,000	- 0.0%
422	Bldg. Maintenance	8.50	8.50	8.50	464,033	336,366		800,399	786,201	14,198 1.8%
423	Snow & Ice					111,636		111,636	111,636	- 0.0%
433	Waste Collections	2.00	2.00	2.00	14,874	42,500		57,374	57,374	- 0.0%
sub total.....					1,613,909	2,094,301	7%	3,708,210	3,648,175	60,035 1.6%
Public Safety										
210	Police	25.50	25.50	28.70	2,573,285	121,886		2,695,171	2,559,993	135,178 5.3%
220	Fire	8.00	8.00	8.00	639,641	82,351		721,992	666,111	55,881 8.4%
241	Inspectors	2.00	2.00	3.00	165,756	12,018		177,774	111,342	66,432 59.7%
199	Emergency Preparedness				2,000	8,189		10,189	12,000	(1,811) -15.1%
sub total.....					3,380,682	224,444	7%	3,605,126	3,349,446	255,680 7.6%
Admin & Finance										
155	Information Technology	5.51	5.51	5.70	314,085	301,283		615,368	557,260	58,108 10.4%
145	Treasurer/Clerk/Collector	7.00	7.00	6.00	336,846	53,000		389,846	363,823	26,023 7.2%
122	Board of Selectmen's Office	4.00	5.00	5.00	300,635	21,877		322,512	302,585	19,927 6.6%
141	Board of Assessors	3.00	3.00	3.00	184,163	78,575		262,738	257,266	5,472 2.1%
135	Town Accountant	3.00	2.26	3.30	198,365	35,500		233,865	203,326	30,539 15.0%
151	Law Department	0.33	0.33	0.33	33,000	65,000		98,000	98,000	- 0.0%
159	Operational Support					45,000		45,000	45,000	- 0.0%
160	Elections & Registration				20,000	21,330		41,330	39,830	1,500 3.8%
131	Appropriations Committee					3,000		3,000	3,000	- 0.0%
114	Town Moderator					650		650	650	- 0.0%
sub total.....					1,387,094	625,215	4%	2,012,309	1,870,740	141,569 7.6%
Health & Human Services										
430	Trash Collection				-	995,000		995,000	995,000	- 0.0%
541	Council on Aging	5.17	5.40	5.60	250,202	18,367		268,569	255,015	13,554 5.3%
543	Veterans	0.25	0.25	0.50	28,000	80,000		108,000	81,126	26,874 33.1%
519	Board of Health	0.33	0.33	0.33	20,000	63,351		83,351	81,351	2,000 2.5%
292	Animal Control	0.50	0.50	0.50	17,970	3,000		20,970	20,970	- 0.0%
sub total.....					316,172	1,159,718	3%	1,475,890	1,433,462	42,428 3.0%
Library, Recreation & Culture										
610	Library	12.40	12.40	12.40	566,298	86,008		652,306	651,200	1,106 0.2%
630	Recreation	2.21	2.21	2.21	120,714	42,595		163,309	166,001	(2,692) -1.6%
693	Cultural					9,264		9,264	12,000	(2,736) -22.8%
sub total.....					687,012	137,867	2%	824,879	829,201	(4,322) -0.5%
Insurance, Taxes & Reserve Fund										
132	Reserve Fund					395,000		395,000	450,000	(55,000) -12.2%
910	Payroll Tax				-	455,520		455,520	438,000	17,520 4.0%
945	Liability Insurance				-	343,000		343,000	354,000	(11,000) -3.1%
912	Workers' Compensation				-	185,000		185,000	165,000	20,000 12.1%
sub total.....					-	1,378,520	3%	1,378,520	957,000	(28,480) -3.0%
Planning, Zoning & Conservation										
175	Planning Board	2.00	2.00	2.00	126,304	4,525		130,829	127,671	3,158 2.5%
171	Conservation/Zoning					4,989		4,989	4,989	- 0.0%
947	PVPC Assessment				-	2,500		2,500	2,500	- 0.0%
sub total.....					126,304	12,014	0.3%	138,318	135,160	3,158 2.3%
<hr/>										
GENERAL FUND		515.20	518.69	526.57	30,322,151	22,271,454		52,593,605	50,469,741	1,898,864 3.8%
<hr/>										
12	WATER FUND	6.50	6.50	6.50	396,200	1,138,536		1,534,736	1,422,280	112,456 7.9%
13	SEWER FUND	6.50	6.50	6.50	351,393	767,865		1,119,258	1,101,465	17,793 1.6%
WATER & SEWER FUNDS		13.00	13.00	13.00	747,593	1,906,401		2,653,994	2,523,745	130,249 5.2%
<hr/>										
GRAND TOTALS.....		528.20	531.69	539.57	31,069,744	24,177,855		55,247,599	52,993,486	2,029,113 3.8%
<hr/>										
		FY12	FY13	FY14						
Total Position - School		394.00	397.00	400.00						
Total Position - Town		134.20	134.69	139.57						
Total		528.20	531.69	539.57						

Exhibit C

FY 2014 Capital Requests - Prioritized & Recommended Projects

					Proposed Funding Sources	
Priority	Recommended	Department	Project	Amount	Transfer From Free Cash	Transfer From Project Balances
General Fund						
1	Yes	Fire	SCBA Air Bottle Compressor	55,800.00	55,800.00	
2	Yes	Fire	Command Vehicle	46,836.00	46,836.00	
3	Yes	Schools	MB Electrical Upgrades	400,000.00	278,459.00	121,541.00 (A)
4	Yes	DPW	ELM/Mapleshade Traffic Lights	126,000.00	60,064.00	65,936.00 (B)
5	Yes	Police	Police Vehicles	70,000.00	70,000.00	
6	Yes	IT	Camera Upgrades	69,520.00	69,520.00	
7	Yes	Schools	MB Asphalt Playground	33,333.00	16,244.00	17,089.00 (C)
8	Yes	DPW	DPW Sidewalk Fund	75,000.00	75,000.00	
9	Yes	Schools	BP Chiller System	24,250.00	24,250.00	
10	Yes	IT	Storage Area Network	35,000.00	35,000.00	
11	Yes	DPW	Dump Truck #5 Ford F750 [2000]	148,000.00	148,000.00	
12	Yes	IT	MUNIS CSS& ESS	50,400.00	50,400.00	
13	Yes	IT	Laptop Cart & Mimio Views	48,132.00	48,132.00	
14	Yes	DPW	F550 Dump Truck (replace van)	58,966.00	58,966.00	
Total General Fund Recommended Capital Projects.....				1,241,237.00	1,036,671.00	204,566.00
					Transfer From Water Fund Reserves	Transfer From Project Balances
Water Fund						
1	Yes	Water	Pickup Truck #49 Ford F350 [2001] repl with F550 Utility Body	76,960.00	76,960.00	
2	Yes	Water	Replace Water Main Savoy Ave	98,700.00		98,700.00 (D)
Total Water Fund Recommended Capital Projects.....				175,660.00		
					Transfer From Sewer Fund Reserves	
Sewer Fund						
1	Yes	Sewer	F350 (replace Truck #15)	46,413.00	46,413.00	
2	Yes	Sewer	Trailer Mount Generator (150KV)	65,000.00	65,000.00	
Total Sewer Fund Recommended Capital Projects.....				111,413.00	111,413.00	
					Transfer From ELCAT Fund Reserves	
EL Cable Access Fund						
1	Yes	ELCAT	Facilities Improvement Project Phase 2	135,000.00	135,000	
Total of Recommended Capital Projects fo All Funds				1,663,310.00		

The completed project balances and proposed transfers to finance new projects are in accordance with Mass General Laws, Chpt 44 Section 20:

(A) Fund #3014 balance of \$ 681.70 ; Fund #3197 balance of \$83,291.71; Fund #3201 balance of \$ 117.58; Fund #3202 balance of \$ 489.54
Fund #3203 balance of \$ 1,800 ; Fund #3204 balance of \$15,289 ; Fund #3215 balance of \$ 18,664.55; Fund #3219 balance of \$ 614.51
and Fund #3163 balance of \$ 592.41.

(B) Fund #3199 balance of \$60,542.25; Fund #3213 balance of \$4,336.60, Fund #3229 balance of \$ 950.95; Fund #3027 balance of \$39.24
Fund #3163 balance of .29 cents and Fund #3059 with a balance of \$66.67.

(C) Fund #3163 balance of \$17,089.

(D) Fund #3214 balance of \$98,700

Projects Ranked but Not Recommended

15	Schools	BP Dry VIT System	118,800
16	DPW	Pine Knoll - Renovate Shower facilities	40,000
17	Schools	HS Asphalt Parking Lot, Lights, Cameras, Catch Basins	374,310
18	DPW	Pick Up #77 Replace with F350	46,413
19	Schools	DW School Busses - 4 2003 Busses	320,000
20	DPW	Town Hall New Air Handler (IT/Selectmen)	30,000
21	Schools	DW Tennis Court(resurfacing, lighting, fence)	110,000
22	Schools	MS Two 10ft 8 Bay Swing Sets	21,200
23	Schools	MV Playscape Outside Equipment Replacement	33,676
24	Schools	MV Restroom Renovations (Scaled Down)	58,745
25	DPW	Senior Center Generator (100KV)	45,000
26	DPW	Police Dept Fire Alarm	30,000
27	IT	Swipe Card Door Upgrades	82,611
28	IT	BP Phone System	72,534
29	IT	MV Phone System	38,374
30	DPW	Library/Fire - Energy Management Systems	50,000
31	Schools	DW Stadium Bleachers	75,000
32	Recreation	Brown Property Design	150,000
33	Recreation	Pine Knoll Office Completion	85,000
34	Schools	MS Student Desks & Chairs	42,850
35	Schools	MS Storage Shed and Slab Foundation	28,472
36	DPW	Town Hall Generator (100KV)	50,000
37	DPW	Town Hall - Renovate Assessors Office	30,000
38	IT	Ipad Carts per school	90,095

Projects Not Considered

n/a	Assessors	New CAMA software	35,000
n/a	ELPS	HS Renovation of girls Lockerroom	380,000
n/a	ELPS	HS Bus Turnaround for Parking Lot	30,000
n/a	ELPS	HS Clocks and Bell System	40,000
n/a	ELPS	HS Library Renovation	202,388
n/a	ELPS	HS Business and Technology Department Renovations	58,094
n/a	ELPS	HS Auditorium Curtains, Lighting, and Sound	22,000
n/a	DPW-Bld Main	Police Dept Parking Lot Fence	20,000

Exhibit D

FY14 - 5 Year Capital Plan

Projects	FY14	FY15	FY16	FY17	FY18
School Department:					
MB Fire Sprinkler Suppression System				150,000	
MB Toilet Room Floor Drains & Hood Ansul System					26,000
MB Electrical Upgrades	400,000				
MB Gr1 & Gr2 Playscape Equipment Replacement			200,000		
MB PK Playscape Equipment replacement and PL Lighting		150,000			
MB Asphalt Playground	33,333				
MB Replace Portable Moular Classrooms with Permanent Modulares		TBD			
MB Replace VCT Floor Tiles in Main Corridors, Café, Gym				TBD	
MS Student Desks & Chairs	42,850				
MS Storage Shed and Slab Foundation	28,472				
MS Terrazo Floor Repair		TBD			
MS Kitchen Air Handler		26,600			
MS Fire Sprinkler Suppression System				109,874	
MV Restroom Renovations (Scaled Down)	58,745				
MV Playscape Outside Equipment Replacement	33,676				
MV Replace Café & Office Air Handling System				99,750	
MV Electrical Upgrade to Campus		300,000			
MV Fire Suppression System				102,500	
BP Chiller System	24,250				
BP Dry VIT System	118,800				
BP Carpet Replacement - Library/Computer Labs		51,600			
HS Renovation of girls Lockerroom	380,000				
HS Asphalt Parking Lot, Lights, Cameras, Catch Basins	374,310				
HS Bus Turnaround for Parking Lot	30,000				
HS Clocks and Bell System	40,000				
HS Library Renovation	202,388				
HS Renovate Hall Lockers			235,000		
HS ADA Lift for Pool				26,600	
HS Graphics Dept Equipment		50,685			
HS Business and Technology Department Renovations	58,094				
HS Auditorium Curtains, Lighting, and Sound	22,000				
HS Building Automation System		300,000			
HS Added Funds to replace elevator					500,000
DW School Busses - 4 2003 Busses	320,000				
DW Tennis Court Renovations (resurfacing, lighting, fence)	110,000				
DW Stadium Bleachers	75,000				
DW Design & Build Restrooms/Storage for ELHS Stadium		300,000			
Total School Projects	2,351,918	1,178,885	435,000	488,724	526,000
Fire Department :					
Command Vehicle	46,836				
SCBA Air Bottle Compressor	55,800				
Ladder Truck		1,000,000			
34 Self Contained Breathing Apparatus			204,000		
Car 2				40,000	
Total Fire Department Projects	102,636	1,000,000	204,000	40,000	-
DPW - Building Maintenance / Other					
Town Hall Generator (100KV)	50,000				
Senior Center Generator (100KV)	45,000				
DPW Sidewalk Fund	75,000	75,000	75,000	75,000	75,000
ELM/Mapleshade Traffic Lights	126,000				
Police Dept Fire Alarm	45,000				
Town Hall New Air Handler (IT/Selectmen)	30,000				
Library/Fire - Energy Management Systems	50,000				
Pine Knoll - Renovate Shower facilities	40,000				
Police Dept Parking Lot Fence	20,000				
Town Hall - Renovate Assessors Office	30,000				
Town Hall - New Switch Gear		35,000			
Heritage Park - 1 new soccer field			500,000		
Town Hall - Replace Flat and Pitched Roofs				120,000	

Exhibit D (continued)

FY14 - 5 Year Capital Plan

Mountainview School - Construct 2 football and 2 Baseball Fields					1,190,000
Total DPW Building Department Projects	511,000	110,000	575,000	195,000	1,265,000

DPW - Equipment

AeroStar Van #107 Ford [1990] replace with F550 Dump Truck	58,966				
Pickup Truck #15 Chevrolet S-10 [1991] Replace with F350	46,413				
Dump Truck #5 Ford F750 [2000]	179,719				
Pickup Truck #49 Ford F350 [2001] replace with F550 Utility Body	76,960				
Pickup Truck #77 Ford F250 [1995] replace with F350	46,413				
Dump Truck #50 Ford F750 [2000]		186,632			
Pickup Truck #78 Ford F350 [1995]		48,198			
Pickup Truck #2 Ford F150 [2002] replace with F350		48,198			
Dump Truck #70 Ford F750 [2000]			193,544		
Car #108 Ford Crown Victoria [2003] replace with F350			49,983		
Pickup Truck #59 Ford F250 [1999] Replace with F350			49,983		
Dump Truck #4 L8000 [1997]				200,456	
Dump Truck #10 Ford L8000 [1998]				200,456	
Dump Truck #9 Ford L8000 [1997]				200,456	
Loader #9 John Deere [1997]					238,800
Total DPW Equipment	408,471	283,028	293,510	601,368	238,800

DPW - Water Department

Replace Water Main Savoy Ave (Maple to Melwood 1340' of 8", 60' of 12")	98,700				
Replace Water Main - nelson St. (Lull to Holy Cross 870' of 8")		108,750			
Replace Water Main - Edmund St. (Maple to Glendale, 1200' of 8")			150,000		
Replace Water Main - Parker Street (porter to allen 2850' of 12")				427,500	
Replace Water Main - Maple Street (Dwight to Rotary, 6800' of 12")					1,020,000
Total Water Department Projects	98,700	108,750	150,000	427,500	1,020,000

DPW - Sewer Division

Trailer Mount Generator (150KV)	65,000				
Allen Street Pump Station - Replace Generator					25,000
Total Sewer Department Projects	65,000	-	-	-	25,000

Information Technology

Technology Maintenance	135,967	200,000	200,000	200,000	200,000
MUNIS CSS& ESS	29,153				
Security Upgrades	82,720	30,000			
BP Phone System	72,534				
MV Phone System	38,374				
HS Phone System		120,000			
Total Information Technology Projects	358,748	350,000	200,000	200,000	200,000

ELCAT

Facilities Improvement Project Phase 2	135,000				
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Police Department

Police Vehicles	70,000	72,000	72,000	72,000	72,000
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Recreation Department

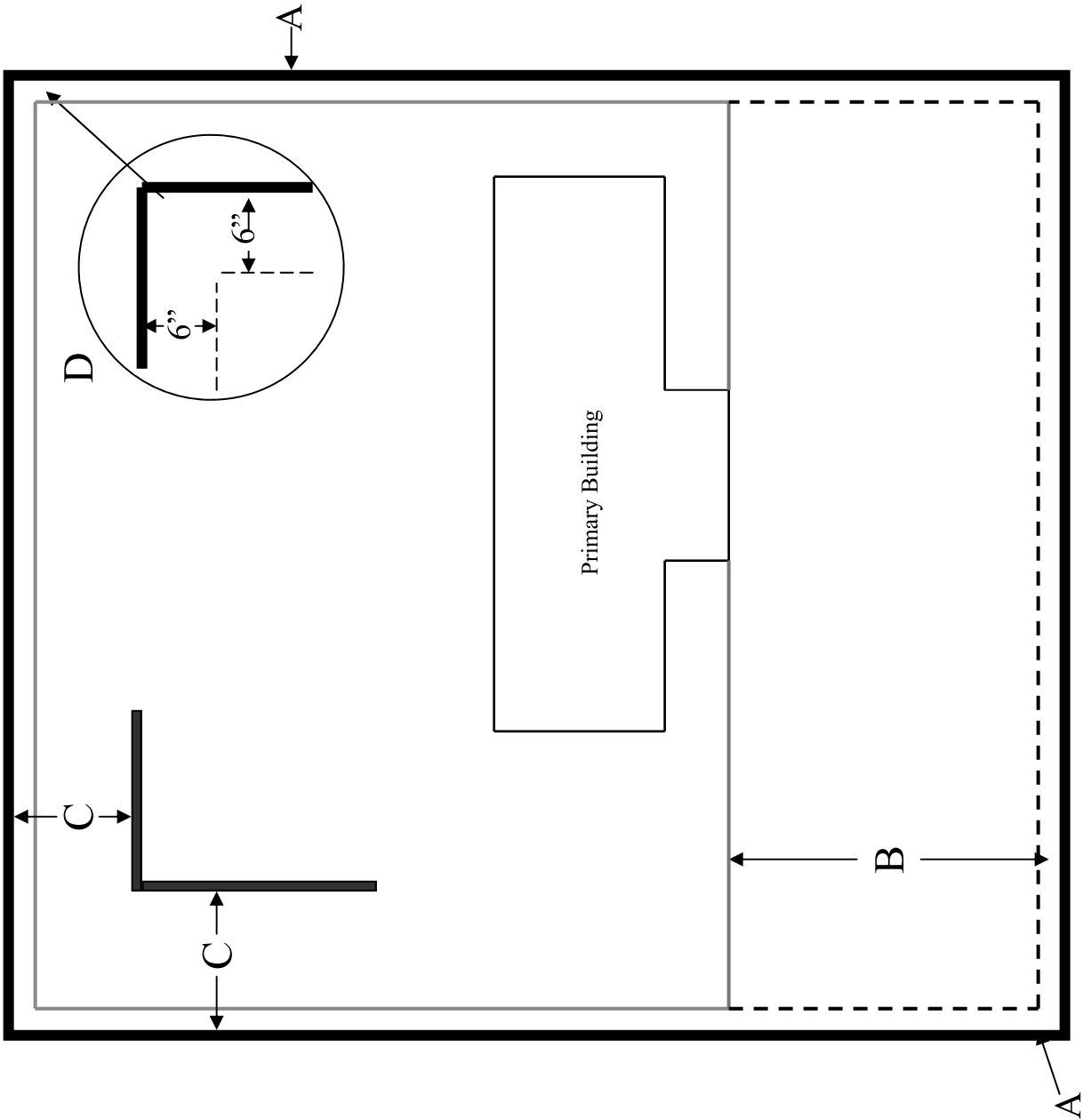
Pine Knoll Office Completion	85,000				
Pine Knoll Complete Paving		266,000			
Brown Property Design	150,000				
Brown Property Construction					
Total Recreation Department Projects	235,000	266,000	-	-	-

Clerks Office

Shelving			30,000		
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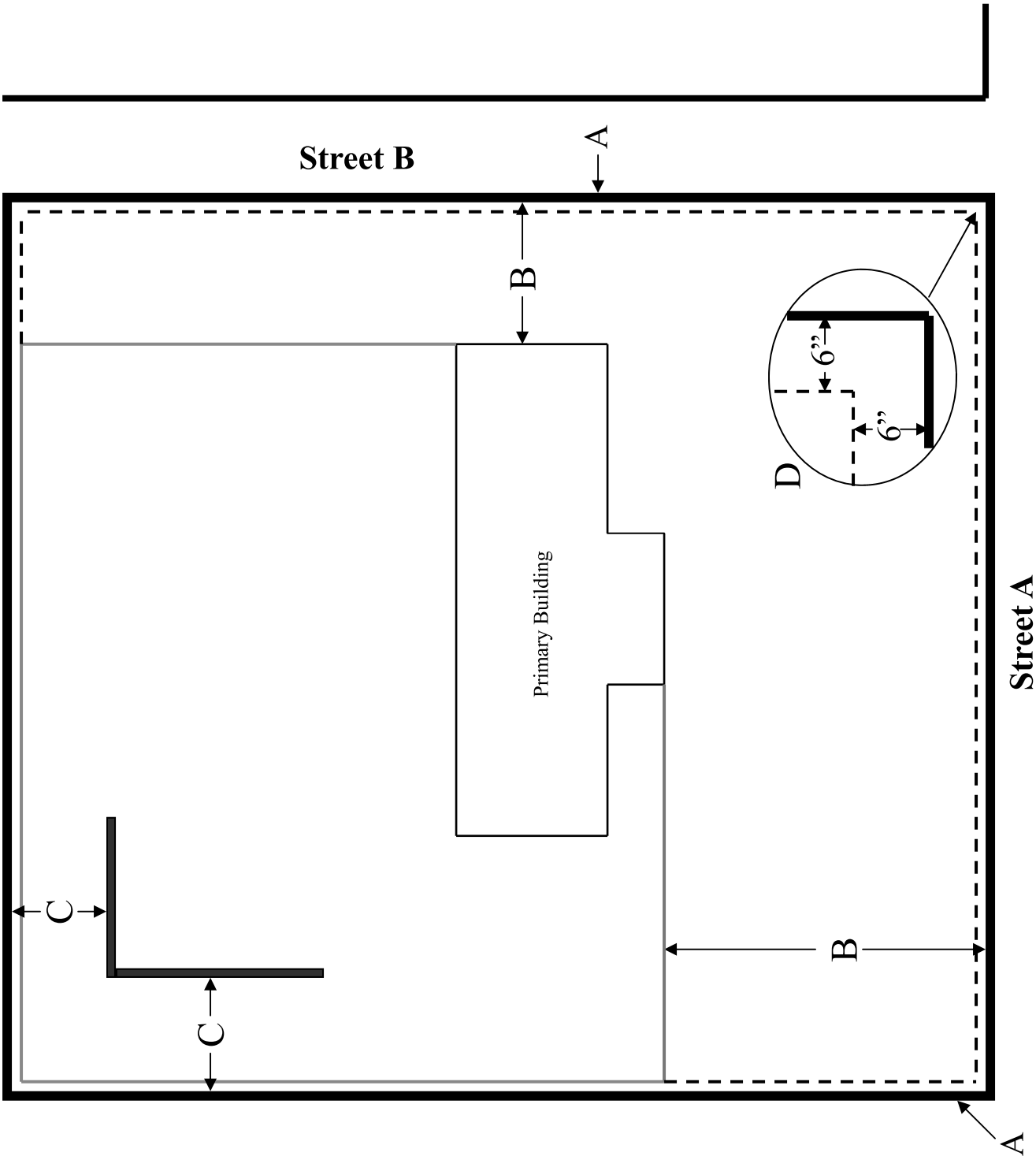
Total of All Requested 5 Year Capital Projects	4,336,473	3,368,663	1,929,510	2,024,592	3,346,800
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Fence Diagram A Standard lot depiction



- A. Lot Line
- B. Primary building set back,
 - No Fence more than one-quarter solid or wall greater than four feet in height, except retaining walls, shall be erected closer to the lot line than the setback of the primary building.
- C. All walls, except retaining walls, must be a minimum of 3' from lot line
- D. All Fences must be a minimum of 6" from lot line

Fence Diagram B Corner lot depiction



- A. Lot Line
- B. Primary building set back,
 - No Fence more than one-quarter solid or wall greater than four feet in height, except retaining walls, shall be erected closer to the lot line than the setback of the primary building.
- C. All walls, except retaining walls, must be a minimum of 3' from lot line
- D. All Fences must be a minimum of 6" from lot line